

## **INVITATION TO BID EAGLE POINT TOWN HALL AIR-CONDITIONING SYSTEM**

The Town of Eagle Point is planning to install an air-conditioning system in the town hall located at 14802 State Highway 124, Chippewa Falls, WI. The Town invites interested heating and ventilating contractors to submit a bid to furnish and install the system consisting primarily of Mitsubishi M Series split systems. The primary town hall areas to be cooled include the open lower-level hall and the open upper-level hall. The town office is excluded as it already has a separate heating/cooling unit.

### Project Scope

Based on consultation with HVAC contractors, the Town is planning to install three (3) Mitsubishi 3-ton M-Series split systems at the upper level of the hall and one (1) Mitsubishi 3-ton M-Series split system at the lower level of the hall. Contractor proposals shall include all labor and material costs including electrical and general construction work to provide a complete system installation. The Town assumes that the four split system units identified above are sufficient to cool both levels of the town hall. If bidders are interested or feel a need to suggest additions or alternates to the four split systems, please provide appropriate information on the attached bid form under Suggested Alternate Bid or Additional Information.

### Specifications

Heating & Ventilating Contractor to provide all labor and material to provide the following:

- Four (4) Mitsubishi 3-ton M-Series Split Systems
- Indoor units mounted high on interior sidewalls
- Outdoor units mounted on minimum 3 inch-thick plastic pads
- Refrigerant, condensate and communication lines extending from indoor units through exterior wall to outdoor unit. Lines shall be housed in Mitsubishi Line-Hide Linset Cover System painted in a single color to match town hall exterior color scheme selected by Town.
- All electrical labor and material required to supply proper line voltage to indoor and outdoor units. Note: There are three electrical contractors located within the Town of Eagle Point. They are: H & R Electric, Inc., Hudson Electric, Inc. and Roshell Electric, Inc. Consideration of their services for this project is encouraged.
- Refrigerant charging and testing
- Interior and exterior cutting and drilling and patching/touch-up to provide a complete and finished installation
- System start-up, owner operating instructions and Operation Manuals
- Shop drawings confirming model and size of air-conditioning and electrical equipment to be provided and installed.
- Any required State of Wisconsin submittals

### Submittal of Bids

Bid proposals are to be provided on the attached bid form signed by a responsible party and submitted in a sealed envelope marked Town Hall Air-Conditioning System Bid.

The Town will receive bid proposals at 10:00 am on Thursday, January 13, 2022 at the Eagle Point Town Hall located at 14802 State Highway 124, Chippewa Falls, WI at which time and place bid proposals will be opened and read aloud. The Town Board will take formal action on the acceptance or rejection of bid proposals at the January 17<sup>th</sup> regular town board meeting. Prior to contract award, the successful bidder must provide a Certificate of Insurance.

The Town of Eagle Point reserves the right to waive irregularities and accept or reject any and all bids.

### Project Schedule

The Town Board anticipates issuing a Notice to Proceed by February 1, 2022. Project installation is to be completed by June 1, 2022.

### Donations

The town hall air-conditioning project will be financed through public donations and the town's annual budget. Donations will be welcomed from bidders. Please provide your bid proposal and donation amount on the appropriate lines on the attached bid form.

### Additional Information and Site Visits

Interested contractors are encouraged to visit the town hall prior to submitting a bid. To schedule a visit or obtain answers to questions, please contact Dennis Ferstenou, Town Chairman, at 715-226-0783 or by email at [dferstenou@charter.net](mailto:dferstenou@charter.net).

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